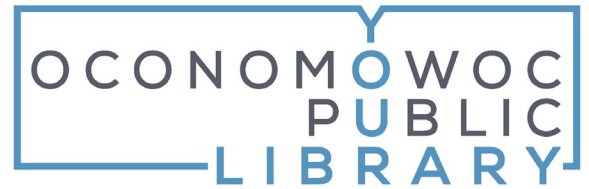


# OCONOMOWOC PUBLIC LIBRARY

## BOARD OF TRUSTEES



### REGULAR MEETING MINUTES

FEBRUARY 17, 2025

#### MEMBERS PRESENT

Barbara Elwood-Goetsch, Dani Clarkson, Sandee Lammers, Erik Ludwig, Kerry Hansen, Kate Kennedy, Jenny Hooper, Ben Nankee, Matt Mulder

#### MEMBERS ABSENT

Melissa Wood

#### STAFF PRESENT

Jen Puccini, Shannon Bartholomew

### REGULAR ORDER OF BUSINESS

#### A. CALL TO ORDER-ASCERTAIN POSTING OF AGENDA-MEMBERS PRESENT

Ben Nankee called the meeting to order at 6:02 pm. Agenda was properly posted.

#### B. MINUTES OF PREVIOUS MEETING

Kerry Hansen moved to approve the minutes of the January 20, 2025 Regular Board Meeting. Jenny Hooper seconded and motion carried.

#### C. COMMENTS FROM AUDIENCE

A patron expressed concern about placement of adult books and children's access to inappropriate material.

#### D. FINANCE AND STATISTIC REPORTS

The January 2025 Financial Report was reviewed.

The January 2025 Statistical Report was reviewed.

## **E. PRESENT VOUCHERS FOR PAYMENT**

Erik Ludwig moved to approve the January 2025 vouchers totaling \$24,213.35. Kerry Hansen seconded and motion carried.

## **F. COMMUNICATIONS & ANNOUNCEMENTS**

The newsletter and recent articles were provided at the board meeting.

## **REPORTS**

### **A. COMMITTEE REPORTS (ONLY BOLD COMMITTEES WILL PRESENT)**

Planning Committee – B. Nankee, K. Hansen

Last Meeting – December 5, 2022; Next Meeting – to be scheduled

Nominating Committee – K. Hansen, B. Nankee, M. Wood, S. Lammers, B. Elwood-Goetsch, J. Hooper

Last Meeting – May 16, 2024; Next Meeting – to be scheduled

Finance Committee – B. Nankee, J. Aultman Kloth, S. Lammers, E. Ludwig, K. Kennedy

Last Meeting – June 28, 2023; Next Meeting – to be scheduled

Operations Committee – TBD

Last Meeting - September 8, 2022; Next Meeting – to be scheduled

### **B. DIRECTOR'S REPORT**

#### **Building/Facilities**

We had a great turn out for our last Advisory Task Force meeting last week. They made their final selections of the sketches for a potential new building. Updated information and sketches are available on the website, <https://fehdesignsparks.com/oconomowoc-public-library/>. Our next Core Planning Committee meeting is on March 17 at 6 pm. We will share the outcome with the Library Board at our March meeting.

#### **Collection Development/Reference**

This month we are doing Blind Date with a Book for all ages. It has been a huge success so far.

Lizzie Brazelton is working on a noncompetitive grant to start a Wonderbook collection. Wonderbook Sing-Alongs are musical storybooks with an audio player permanently attached to the inside cover.

### **Continued System Involvement**

Jen Puccini and Jennie Fidler went to Library Legislative Day on February 11. Every year on a Tuesday in February, the Wisconsin Library Association (WLA) hosts Library Legislative Day. Library supporters from across the state gather in Madison to meet with state legislators and share the value of libraries in our communities.

### **Friends of OPL**

Friends of the Library is working on a new Logo which was created by one of our Teen Advisory Board (TAB) members.

Monday, February 24 at 6 pm is The Friends of the Library's next board of directors quarterly meeting.

### **Personnel/Continuing Education**

New Youth Services Assistant, Katherine Cooper, started on January 22 and is off to a great start.

### **Planning**

Summer reading planning has begun. This will be Lizzie Brazelton's first summer with OPL. Jennie Fidler is doing a great job getting her prepared.

### **Programming**

We just started our monthly LEGO club and had a great turnout of 30 people!

We had a great turnout for our Geology of Wisconsin with Jason Rehorst on January 28 with 53 patrons attending. This is a great turnout for an adult program.

Join renowned local Art Historian Professor Karri Fritz-Klaus as she dazzles us with a five-part symposium of the intricacies of the Fine Art Masters at work. Both inspiring and intellectual, this series is perfect for anyone interested in history, art, design and culture, as well as creative types looking to find inspiration in their own creative endeavors.

Do you know of anyone that has some amazing travels that would like to share their stories at one of our Armchair Travelers programs? We are always looking for volunteers to share their stories.

A picture of one of our outreach patrons. She's 95 and checks out so many books and movies each month.

We have two new interns from Journey21 for the spring semester.

We had some Shorehaven residents visit for a tour in late January.

## **OLD BUSINESS**

### **A. CONSIDER/ACT ON THE FUTURE OF HOOPLA**

Consider keeping Hoopla for another year since only one Bridges Library is removing it in 2025. Statistics for review are in the Board packet.

Erik Ludwig moved to approve keeping Hoopla with the condition it is reviewed again in three months.

Matt Mulder seconded and motion carried.

## **NEW BUSINESS**

### **A. DISCUSS MOVING FORWARD WITH AN UNSTAFFED LIBRARY BRANCH**

Library Director will give an update followed by a presentation from Bibliotheca with Account Executive, Kyle Kigin.

Erik Ludwig moved to move the discussion of Unstaffed Library Branch to the beginning of the meeting.

Matt Mulder seconded and motion carried.

### **B. CONSIDER/ACT ON AUTHORIZING LIBRARY BOARD PRESIDENT TO SIGN STATE ANNUAL REPORT AND STATEMENT OF SYSTEM EFFECTIVENESS**

The Library Board will not meet again before the state annual report is due on March 1. The Library Board may authorize the President to sign on the Board's behalf, with the board then approving the annual report at the meeting in March.

Kerry Hansen moved to approve Authorizing Library Board President to Sign State Annual Report and Statement of System Effectiveness. Kate Kennedy seconded and motion carried.

### **C. DISCUSS LOCATION AND ACCESSIBILITY OF MATERIALS IN OUR COLLECTION**

The Library Board discussed the placement of adult books in the Library.

## **BOARD REMARKS**

### **A. BOARD PRESIDENT REMARKS**

No Board President remarks.

### **B. BOARD MEMBER REMARKS**

Erik Ludwig thanked everyone who attended the Spark Sessions and ATF meetings for the Library's space needs analysis. It was great to hear everyone's opinions.

## **ADJOURN**

Erik Ludwig moved to adjourn the meeting at 7:38 pm. Kerry Hansen seconded and the motion carried.

Shannon Bartholomew, Administrative Coordinator