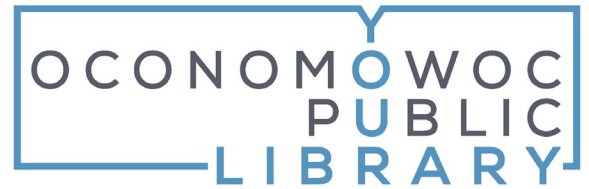


OCONOMOWOC PUBLIC LIBRARY

BOARD OF TRUSTEES



REGULAR MEETING MINUTES

JUNE 16, 2025

MEMBERS PRESENT

Ben Nankee, Dani Clarkson, Sandee Lammers, Erik Ludwig, Kerry Hansen, Melissa Wood, Kate Kennedy, Matt Mulder, Melissa Howe

MEMBERS ABSENT

STAFF PRESENT

Jen Puccini, Shannon Bartholomew

REGULAR ORDER OF BUSINESS

A. CALL TO ORDER-ASCERTAIN POSTING OF AGENDA-MEMBERS PRESENT

Ben Nankee called the meeting to order at 6:02 pm. Agenda was properly posted.

B. MINUTES OF PREVIOUS MEETING

Kerry Hansen moved to approve the minutes of the May 19, 2025 Regular Board Meeting. Matt Mulder seconded and motion carried.

C. COMMENTS FROM AUDIENCE

No comments from the audience.

D. FINANCE AND STATISTIC REPORTS

The May 2025 Financial Report was reviewed.

The May 2025 Statistical Report was reviewed.

E. PRESENT VOUCHERS FOR PAYMENT

Erik Ludwig moved to approve the May 2025 vouchers totaling \$16,830.71. Kerry Hansen seconded and motion carried.

F. COMMUNICATIONS & ANNOUNCEMENTS

The newsletter and recent articles were provided at the board meeting.

REPORTS

A. COMMITTEE REPORTS (ONLY BOLD COMMITTEES WILL PRESENT)

Planning Committee – B. Nankee, K. Hansen

Last Meeting – December 5, 2022; Next Meeting – to be scheduled

Nominating Committee – K. Hansen, B. Nankee, M. Wood, S. Lammers,

Last Meeting – May 16, 2024; Next Meeting – to be scheduled

Finance Committee – B. Nankee, S. Lammers, E. Ludwig, K. Kennedy

Last Meeting – June 28, 2023; Next Meeting – to be scheduled

Operations Committee – TBD

Last Meeting - September 8, 2022; Next Meeting – to be scheduled

B. DIRECTOR'S REPORT

Building/Facilities

We have a new IT service: Taylor Computer Services, Inc. They were highly recommended and are located in Pewaukee. Joe Di Mario has retired after being with us since 2000.

The Library building was closed July 4-5.

Don Murray and his crew have replaced the tiles above the Checkout Desk. They look great.

Friends of OPL

Thanks to Friends we were selected for Fox Bros. Piggly Wiggly Charity of the Month campaign for April which focused on Historical Organizations and Library Groups that encourage learning through history

and reading. Throughout the month, each Fox Bros. store collected donations, tracked roundups at the checkout, and gathered loose change.

Personnel/Continuing Education

Debra Krause's, one of our part-time reference librarians, last day was June 28.

Programming

Summer reading has begun and we had 368 people attend our summer reading kick-off on Friday, June 6. As of the morning of Day 9 of SRP, we had 1,382 people signed up for summer reading. Events are being well-received and many registrations are full.

NEW BUSINESS

A. CONSIDER/ACT ON ELECTING LIBRARY BOARD OFFICERS FOR 2025-2026: PRESIDENT, VICE PRESIDENT, AND SECRETARY

Per the board's bylaws, newly elected officers will assume their duties at the conclusion of the June board meeting.

Kerry Hansen moved to approve on electing Library Board officers for 2025-2026: President: Kerry Hansen, Vice President: Erik Ludwig, Secretary: Kate Kennedy. Kate Kennedy seconded and motion carried.

B. CONSIDER/ACT ON UPDATING MEETING ROOM POLICY (FIRST READING)

The proposed update is included in your packet. Erik Ludwig moved to approve updating the Meeting Room Policy (First Reading) and waive the second reading. Kerry Hansen seconded and motion carried

C. CONSIDER/ACT ON APPROVING PROPOSAL FOR FEASIBILITY STUDY

Recommendation is based on the reviews compiled from the combined technical/cost scores.

Kerry Hansen moved to approve The Sweeny Group for the Library Feasibility Study. Kate Kennedy seconded and motion carried.

D. DISCUSS HOOPLA

Director Jen Puccini provided an update from the last director's meeting. Hoopla will be going away at the end of 2025.

E. DISCUSS UNSTAFFED BRANCH

Library Director Jen Puccini has gathered cost information for an unstaffed branch. Ben Nankee recognized Alderman Rosek to join the discussion on the next steps to move ahead with an unstaffed branch in 2026.

BOARD REMARKS

A. BOARD PRESIDENT REMARKS

No Board President remarks.

B. BOARD MEMBER REMARKS

Board members thanked Ben Nankee for his work as Board President for the last two years. Erik Ludwig suggested we should have a sub-committee for the unstaffed branch details.

ADJOURN

Erik Ludwig moved to adjourn the meeting at 6:51 pm. Kate Kennedy seconded and the motion carried.

Shannon Bartholomew, Administrative Coordinator